

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Academy Street, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
November 5, 2018**

The South Middleton Board of School Directors met on November 5, 2018, in the District Office Board Room for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:10 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Terry Draper

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Jonathan Still

Mr. Michael Berk

Mr. John Greenbaum

Mrs. Denise MacIvor

Mr. Christopher Morgan

**Administrative Staff**

Dr. Matthew Strine, Superintendent

Melanie Shaver-Durham – Direct. of Curriculum/Instruction

Zachary Gump, Director of Buildings/Grounds

Joel Hain, Principal - BSHS

**Student Representatives**

Nicholas O'Brien

Eric Gessaman - Absent

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka

## **INTRODUCTIONS AND RECOGNITION**

Mr. Justin Bruhn, Administrative Director of the Cumberland-Perry VoTech, introduced three students: Chaca Gast – Auto Tech, Alaira Kish, Cosmetology, and Hunter Finkey, Carpentry. All three students are SMSD students and they spoke about the programs they are enrolled in at the tech school.

## **CITIZENS PARTICIPATION**

Mrs. Karen Graybill, retired SMSD teacher, made an inquiry about refund of overpayment of health insurance premium.

## **ACCEPTANCE OF MINUTES**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the minutes from the following meeting:

-Regular Board Meeting – 10/15/18

## **FINANCIAL REPORT**

Mrs. Knavel made a motion, seconded by Mrs. Meikrantz, that the Board approves the following financial reports:

The Board approved payment of General Fund bills represented by checks 57519 to 57628 in the amount of \$514,289.43, and Direct Deposits represented by 50290 to 50309 in the amount of \$3,844.37 as represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks 15922 to 15938 in the amount of \$11,353.84 as represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks 20962 to 21004 in the amount of \$16,110.15 as represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks 7106 to 7108 in the amount of \$160,986.11 as represented in the attached summary.

The Board approved payment of M&T Construction Fund bills represented by check 1254 in the amount of \$135,900.00 as represented in the attached summary.

The Board approved payment of Capital Reserve Fund bills represented by check 22374\* in the amount of \$191,591.73 as represented in the attached summary.

\* this is a reissue of a voided check.

**The motion passed unanimously.**

## **REPORTS OF THE SUPERINTENDENT/DIRECTOR OF CURRICULUM & INSTRUCTION, BUSINESS MANAGER AND STUDENT REPRESENTATIVES**

Dr. Strine reported that he met with Zachary Gump to review ongoing custodial/cleaning issues. He also met with Matt Ulmer and Nicole Weber regarding the realignment of the business office. Dr. Strine attended the CAIU retreat for two days in Maryland. The superintendents across the I.U. reviewed credentials and what was offered to students across the 13 years of their education (K-12) and what else the districts offer, besides a diploma.

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Matt Ulmer, Business Manager, reported that he is working on information to provide to the Bubbler Foundation on how the educational funds from the Bubbler Foundation were used to provide/supplement programs at SMSD.

Melanie Shaver-Durham, Director of Curriculum/Instruction, updated the Board and the public on curriculum mapping. (See attached)

### **NOTICES AND COMMUNICATIONS**

Updated answers to questions posed at the October 15th meeting will be posted on SMSD's website.

### **BOARD COMMITTEE REPORTS**

#### **Curriculum & Instruction Committee**

Mrs. Knavel did not have anything to add from the earlier curriculum mapping presentation.

#### **Facilities Committee**

Mr. Berk reported that the committee met at Yellow Breeches and toured the building in order to see first-hand the needs of the building and to assist with future budgeting information. Next meeting will be held at the Boiling Springs High School.

#### **Athletic & Student Activities Committee**

Mr. Bear reported that the committee met and reviewed the donation of the swimming blocks by the Swimming Boosters Club. Karl is working within the budget to update the weight room, stipends for co-curricular activities are continuing to be reviewed, and the costs by athletic program are being reviewed.

### **TOPIC FOR DISCUSSION**

Mr. Ulmer reviewed the timeline for developing the 2019-2020 budget, including the Act 1 timeline and proposed budget review. See attached.

### **NEW BUSINESS**

#### **Approval of the Agenda**

Mr. Bear made a motion, seconded by Mrs. Meikrantz, that the Board approves the agenda of November 5, 2018, with all corrections as indicated, and that the Board approve the following items in a block motion:

#### **Personnel - Resignations - Extra Duty/Classified**

The Board accepted the resignations of the following extra duty athletics and classified positions:  
Mark Bingaman - Assist. Varsity Track & Field Coach - Effective immediately  
James Sloan - Crossing Guard/School Police - Effective immediately

#### **Personnel - Appointment School Police/Crossing Guards**

The Board approved the following crossing guard/school police for the 2018-2019 school year:  
Zachary Gump (substitute, if necessary)  
Andrew Griffie, 184 Pine School Rd., Mt. Holly Springs  
Position: Crossing Guard/School Police  
Starting Date: 11/6/18  
Hourly Rate: \$16.03/hr, approximately 2.75/hrs/day when school is in session

**The motion passed unanimously.**

**Approval of Director of Technology and Technology Support Job Description**

Mrs. Meikrantz made a motion, seconded by Mr. Bear, that the Board approve the revised job description for the Director of Technology and Technology Support position.

**The motion passed as follows:**

**Mr. Steven Bear - Yes**

**Mr. Terry Draper - No**

**Mrs. Stacey Knavel - No**

**Mrs. Elizabeth Meikrantz - Yes**

**Mr. Jonathan Still - Yes**

**Mr. Michael Berk - Yes**

**Mr. John Greenbaum - Yes**

**Mrs. Denise MacIvor - Yes**

**Mr. Christopher Morgan - Yes**

**Yes – 7, No – 2, Abstain – 0, Absent – 0**

**CITIZENS PARTICIATION – None**

**ADVISORY COMMITTEE REPORTS**

**Cumberland-Perry ATVS – Mr. Berk**

Mr. Berk reported that budget for 2019-2020 is currently being prepared and further details will be forthcoming.

**PSBA Legislative Liaison – Mr. Still**

Mr. Still emailed the board an update.

**South Middleton Township – Mrs. Meikrantz**

Meeting is scheduled for next week.

**South Middleton Township Parks & Recreation – Mr. Morgan**

-No report

**Bubbler Foundation – Mrs. Meikrantz**

-No report

**DIRECTOR'S DISCUSSION**

Finance Committee meeting for November is cancelled.

**ANNOUNCEMENTS/INFORMATION ITEMS**

-Enrollment Report

-Board Calendar Dates

**ADJOURNMENT**

Mrs. Knavel made a motion that the meeting adjourn. Adjourned: 9:40 p.m.

Respectfully Submitted,

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Matthew Ulmer  
Board Secretary